



Lake Central Education Foundation



The foundation's central purpose and mission is to enhance innovative educational opportunities for students through partnerships with educators, parents, businesses, and the greater community.

Grant Writing

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Grant Writing Application

There are two pages.

- Page 1 – The criteria. Proposals are judged by the LCEF Board. Proposals are reviewed according to merit/components desired by the Board.
- Page 2 – The grant proposal. There is a checklist at the bottom of the application to ensure the grant is complete. The grant due date is at the bottom of the page.

Send the completed grant in a PDF to:

lakecentralef@lcscmail.com

Communication Between Applicants and LCEF Board

Grants are reviewed.

- Every applicant is sent a letter stating if their grant was approved or not.

If grant approved, applicant receive a check made out to their school.

- Checks are to be given to winning applicant's bookkeepers. Then items can be ordered according to each schools' process.
- Take picture and send them to: lakecentralef@lcscmail.com to help demonstrate student activity.

Frequently Asked Questions by Applicants

Answers reflect the Foundation's central purpose and mission which to enhance innovative education opportunities for students through partnership with educators, parents, businesses, and the greater community and a successful project involves students in a dynamic unit of study with student activities.

Q - Why would I want to write a grant, its just another thing to do?

A - Applicants have innovative ideas with dynamic students activities to teach concepts that relate to required curriculum but do not have the funds available to implement those ideas for student growth. To save applicant's time, LCEF funds can be acquired with a short, simple application, and grant writing assistance is available (See Slide 7).

Q - How do I write a grant?

A - The grant application has two pages.

- The first page gives the criteria for judging and aspects to consider when writing a grant.
- The second page of the grant application has step by step questions to answer.
- There is a checklist at the bottom to ensure the grant is complete.
- Send the completed grant in a PDF to ***lakecentralef@lcscmail.com***.

Q - When is a Grant Round?

A - LCEF offers two (2) grant rounds. One in the fall and one in the spring. Central Office (Kathy Pederson) sends all grant application information to everyone that has an **lcscmail** email address.

Q - What is the time frame of a Grant Round?

A - Grant applicants are given several months to write complete the grant application. Deadlines are at 11:59 pm of the date due stated on the bottom of the application.

Q - Can a grant round be written for technology?

A - The Lake Central Education Foundation does not accept grants for technology. The Corporation has indicated to insure sustainable use of technology, applicants would be better served to contact their supervisor with their request.

The purchase of technology through the Corporation insures it can be supported, maintained and updated through the Technology Department.

Q - How are the grants reviewed?

A - The LCEF Board review each grant independently. Grants are not distributed by grade level or building level. Grants are awarded on their criteria/merit of how it aligns with the LCEF mission statement.

Q – After a grant is approved, what does a grant recipient do with their check?

A – If a grant is approved, recipients receive a congratulatory letter with a check. The check is made out to the applicant's school. Checks are given to the recipient's school bookkeeper. They will make a line item in the books for the grant for accountability. Then the items can be ordered according to the schools' process.

Q – How long does a grant recipient have to spend the money?

A – The money should be spent as soon as you get your check. According to the State Board of Accounts grant money needs to be spent by May.

Grant Advisors

Are you having trouble writing a grant?

Here is a list of people with their contact information that can advise you with your grant.

- Sher Cosgrove – cosgrove2007@comcast.net
 - Janice Malchow – jmalchow@lcscmail.com
 - Caleb Johnson – cjohnson@csjlawllc.com
 - Louise Tallent – louise.tallent3@gmail.com
 - Melody Wolff – wolffmg@sbcglobal.net
-
- Louise Tallent 219-308-5084
 - Melody Wolff 219-791-8463
- Please leave a message.